

**CHERRY CREEK WATERWORKS DISTRICT**  
**Water Leak Adjustment Policy**

Approved by: Board of Trustees  
Date: June 22,2020  
Policy Number: 2020-001

**PURPOSE:**

To establish the Cherry Creek Waterworks District policy and procedure relating to requests from property owners for an adjustment to their water toll bill as a result of a water leak on the property owners' side of the meter box.

**POLICY:**

The Cherry Creek Waterworks District (CCWWD) recognizes that from time to time our users may experience an in-ground leak. If an in-ground leak occurs, the CCWWD Administrator may adjust the water account to a property once in a five (5) year period for each water account holder if the leak is associated with the property owners main service line from the meter connection to the dwelling (s); commercial building; or other serviced buildings (ie garage, shop etc).

1. Leaks in attachments in the water system such as irrigation (underground sprinkler systems), hot tubs and swimming pools are the responsibility of the property owner and do not qualify for adjustments.
2. Charges relating to a leak from an appliance(s) within the building (i.e. toilets, sinks, etc.) do not qualify for adjustments.
3. Leaks associated or caused by a natural disaster do not qualify.

Property owners are responsible to monitor their water consumption and advise Cherry Creek Waterworks District in writing that the in-ground leak has been identified.

Once the property owner is satisfied that the leak has been repaired, they will complete the "Leak Adjustment Request Form" and submit for approval to the Cherry Creek Waterworks District staff for an adjustment to be made.

I HEREBY CERTIFY THAT the foregoing is a true copy of Cherry Creek Waterworks District Water Leak Adjustment Policy #20120-001 adopted by the District and sealed with the District Seal on the 22<sup>nd</sup> day of June 2020

  
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Paige Hill, Chair

  
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Loreen Brown, Administrator