

**CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES
MINUTES**

First Monthly Meeting of the Trustees held at the CCWWD Boardroom on March 5, 2025

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton, Kate Messenger
Regrets	Lucas Banton, Jennifer Smith
1	CALL TO ORDER: 9:20am
2	LATE ITEMS
3	ADOPTION OF AGENDA
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."
	Moved Wayne Smith
	Seconded Robert Babych
	CARRIED
4	ADOPTION OF MINUTES
	February 19, 2025 Minutes of the Regular Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the February 19, 2025 minutes as presented."
	Moved Wendy Johnston
	Seconded Wayne Smith
	CARRIED
5	DELEGATES
	n/a
6	REPORTS
R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Verbal report
	No report
R-4	Water Service Report, Wes Kovacs
	<ul style="list-style-type: none"> - Moore Watermain Replacement <ul style="list-style-type: none"> o IFC Drawings received from McGill o Final Materials List from IFC Drawings sent out for quote

- o Working with Denis; Would hopefully like to lay Drainage for firehall at the same time

Correspondence

R-4 (a) Mosaic Purveyor meeting – March 6, 2025 10am

MOTION:

“THAT the Board of Trustees accept the Water Service Update for February 2025 as presented.”

Moved Dana Forrester

Seconded Robert Babych

CARRIED

6 WATER BOARD PUBLIC CORRESPONDENCE

C-1 Continuations of Water 0

C-2 New Water Connections 0

C-3 BC One Calls 5

MOTION:

“THAT the Board of Trustees accept the Water Board correspondence as presented.”

Moved Dana Forrester

Seconded Robert Babych

CARRIED

7 NEW BUSINESS

1. Leak Forgiveness – VRR
2. Leak Forgiveness – Tracy Nelson
3. Customer Request – Ronald and Tanya Tardif
4. Leak Forgiveness – Michael Kokura

Proposal to allow staff to approve Leak forgiveness requests within the scope of the policy.

MOTION:


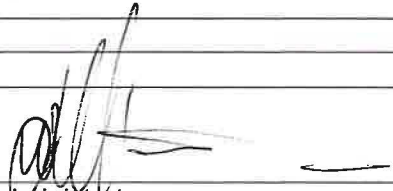
“That the Board of Trustees approve the proposal to allow staff to approve Leak Forgiveness Requests within the scope of the policy.”

Moved: Wayne Smith

Seconded: Wendy Johnston

CARRIED

		<p>MOTION: "That the Board of Trustees approve the Leak Forgiveness for Ronald and Tanya Tardif."</p> <p>Moved: Dana Forrester Seconded: Wendy Johnston CARRIED</p>		
8	OLD BUSINESS			
	O-1	<p>Fire Hall Construction</p> <ul style="list-style-type: none"> - All CCDC 17 Construction Contracts sent out <ul style="list-style-type: none"> o Mclean and Higgins to sign still - Looking to open HVAC and Stick Frame Tenders <ul style="list-style-type: none"> o Awaiting Architect input on Stick Frame specs o Waiting for final materials list from McGill (Brad West) <p>Financing</p> <ul style="list-style-type: none"> - Full current document package sent to CCCU <p>MOTION: "That the Board of Trustees award the Builders Risk Insurance and Wrap-up Liability Project Specific Insurance to Forward People Technology."</p> <p>Moved: Wayne Smith Seconded: Dana Forrester CARRIED</p>		
		<p>Correspondence</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 80%;"></td> <td style="width: 20%;">None</td> </tr> </table>		None
	None			
	O-2	<p>4-3-2-1 Treatment</p> <p>Building</p> <ul style="list-style-type: none"> - Awaiting McGill guidance when kickoff meeting should take place <p>Land</p> <ul style="list-style-type: none"> - 		
	O-3	<p>Conversion Investigation</p> <ul style="list-style-type: none"> - FAQ Worksheet - Sub Committee Updates 		

		Correspondence	
			None
9	ADJOURNMENT		
	MOTION: "That the Board of Trustees adjourn the March 5, 2025 First Monthly Meeting at 10:54am."		
	Moved	Dana Forrester	
	Seconded	Wendy Johnston	
	CARRIED		
			
Chair			Administrator