

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

Held at the CCWWD Boardroom on February 19, 2025

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton, Kate Messenger	
Regrets		
1	CALL TO ORDER: 9:14am	
2	LATE ITEMS	R3 - MHA Invoice
3	ADOPTION OF AGENDA	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Dana Forrester
	Seconded	Wendy Johnston
	CARRIED	
4	ADOPTION OF MINUTES	
	February 5, 2025	Minutes of the First Monthly Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the February 5, 2025 minutes as presented."	
	Moved	Wendy Johnston
	Seconded	Robert Babych
	CARRIED	
5	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – January 2025 Report
	MOTION: "That the Board of Trustees accept Island Flow Control Water Solutions Ltd.'s January 2025 maintenance report, as presented."	
	Moved	Dana Forrester
	Seconded	Wendy Johnston
	CARRIED	

R-2	Reporting of Finances: Financial Reports for the period ending Feb 13th, 2025
<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since February 13, 2025; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since February 13, 2025.” 	
Moved	Dana Forrester
Seconded	Robert Babych
CARRIED	
R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report
<p>MOTION: “THAT the Board of Trustees accept the Fire Chiefs Report for December 2024 as presented.”</p>	
Moved	Robert Babych
Seconded	Wendy Johnston
CARRIED	
<p>MOTION: “THAT the Board of Trustees approve payment of an increase on the MHA invoice for the steel building”</p> <p>Moved: Dana Forrester Seconded: Robert Babych CARRIED</p>	
R-4	Water Service Report, Wes Kovacs
<ul style="list-style-type: none"> - AGM Booked for June 4th - Moore Road Watermain Replacement comparison <p>MOTION: “THAT the Board of Trustees accept the quote from Dennis Francoeur for the Moore Road Watermain Replacement”</p> <p>Moved: Robert Babych Seconded: Jennifer Smith CARRIED</p>	
Correspondence	
R-4 (a)	Letter of Intent 2026 CWF
<p>MOTION: “THAT the Board of Trustees accept the Water Service Report for February 2025 as presented.”</p>	
Moved	Dana Forrester

	Seconded	Jennifer Smith	
	CARRIED		
6 WATER BOARD PUBLIC CORRESPONDENCE			
	C-1	Continuations of Water	0
	C-2	New Water Connections	0
	C-3	BC One Calls	7
	MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."		
	Moved	Robert Babych	
	Seconded	Dana Forrester	
	CARRIED		
7 NEW BUSINESS			
	N-1	Taxation Bylaw No. 312 MOTION: "THAT the Board of Trustees approve 312 Taxation Bylaw, 2025 with \$450 allocated towards 4-3-2-1 for each parcel" Moved: Dana Forrester Seconded: Wendy Johnston CARRIED	
	N-2	Tolls Bylaw No. 313 MOTION: "THAT the Board of Trustees approve the Tolls Amendment Bylaw No. 313, 2025. Amending Bylaw 306, 2024" Moved: Dana Forrester Seconded: Jennifer Smith CARRIED	
8 OLD BUSINESS			

O-1	<p>Fire Hall Construction</p> <ul style="list-style-type: none"> - Tenders currently in progress: <ul style="list-style-type: none"> o HVAC o Stick Framing <p>Financing</p> <ul style="list-style-type: none"> - Once the CWF agreement has been signed, CCCU should be able to move forward <ul style="list-style-type: none"> o Still awaiting one signed contract 			
O-2	<p>4-3-2-1 Treatment Building</p> <ul style="list-style-type: none"> - Awaiting McGill guidance when kickoff meeting should take place 			
O-3	<p>Conversion Investigation</p> <p>Status on hold</p> <ul style="list-style-type: none"> - Finalized FAQ Worksheet – to be emailed to trustees - Book referendum <ul style="list-style-type: none"> o Hire Wendy <hr/> <p>Correspondence</p> <table border="1" data-bbox="371 1010 1552 1623"> <tr> <td data-bbox="371 1010 516 1623">O-3 (a)</td> <td data-bbox="516 1010 1552 1623"> <p>Referendum</p> <p>MOTION:</p> <p>“THAT the Cherry Creek Waterworks District Board of Trustees schedule a referendum on the proposed conversion of the District to a Regional Service Area for June 4th, 2025. The Cherry Creek Waterworks District Board of Trustees agree to hire Wendy Thomson as referendum consultant to assist with this process.”</p> <p>Moved: Jennifer Smith</p> <p>Seconded: Dana Forrester</p> <p>Opposed (1) : Wayne Smith</p> <p>CARRIED</p> </td> </tr> </table>		O-3 (a)	<p>Referendum</p> <p>MOTION:</p> <p>“THAT the Cherry Creek Waterworks District Board of Trustees schedule a referendum on the proposed conversion of the District to a Regional Service Area for June 4th, 2025. The Cherry Creek Waterworks District Board of Trustees agree to hire Wendy Thomson as referendum consultant to assist with this process.”</p> <p>Moved: Jennifer Smith</p> <p>Seconded: Dana Forrester</p> <p>Opposed (1) : Wayne Smith</p> <p>CARRIED</p>
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9	ADJOURNMENT			
	<p>MOTION:</p> <p>“That the Board of Trustees adjourn the February 19, 2025 Regular Meeting at 11:10am”</p>			

Moved	Dana Forrester
Seconded	Wendy Johnston
CARRIED	

	
Chair	Administrator

