

CHERRY CREEK WATERWORKS DISTRICT BOARD OF TRUSTEES

MINUTES

Held at the CCWWD Boardroom on March 19, 2025

Present	Chair Dana Forrester, Vice Chair Jennifer Smith, Secretary Wendy Johnston, Trustee Robert Babych, Trustee Wayne Smith, Wes Kovacs, Lucas Banton, Kate Messenger	
Regrets		
1	CALL TO ORDER: 9:17am	
2	LATE ITEMS	Delegate: Beaufort Area Director <ul style="list-style-type: none">- Check in- Show of support and closer relationship moving forward
3	ADOPTION OF AGENDA	
	MOTION: "That the Agenda, including late items, is adopted by the Board of Trustees, as presented."	
	Moved	Dana Forrester
	Seconded	Wayne Smith
	CARRIED	
4	ADOPTION OF MINUTES	
	March 5, 2025	Minutes of the First Monthly Meeting of the Board of Trustees
	MOTION: "That the Board of Trustees adopt the March 5, 2025 minutes as presented."	
	Moved	Wendy Johnson
	Seconded	Wayne Smith
	CARRIED	
5	REPORTS	
	R-1	Joe Woolls, Island Flow Control Water Solutions Ltd – February 2025 Report
	Report not submitted <ul style="list-style-type: none">- Notify the board of seepage weir repairs taking place at Dam #2	

	R-2	Reporting of Finances: Financial Reports for the period ending Feb 28th, 2025	
	<p>“That the Board of Trustees accept and approve the following:</p> <ul style="list-style-type: none"> i) Reporting of Financial Statements, as presented. ii) Water Board Accounts to be paid as presented and accounts that have been paid since February 28, 2025; and iii) Fire Department Accounts to be paid as presented and accounts that have been paid since February 28, 2025.” 		
	Moved	Dana Forrester	
	Seconded	Robert Babyach	
	CARRIED		
	R-3	Chief Lucas Banton, Cherry Creek Volunteer Fire Department Re: Monthly Report	
	<p>Correspondence:</p> <p>Letter from the Office of the Fire Commissioner</p> <ul style="list-style-type: none"> - Explanation of responsibilities moving forward 		
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Fire Chiefs Report for February 2025 as presented.”</p>		
	Moved		
	Seconded		
	CARRIED		
	R-4	Water Service Report, Wes Kovacs	
	<ul style="list-style-type: none"> - Moore watermain project nearing commencement 		
	Correspondence		
	R-4 (a)	Letter from Kaleden Irrigation District	
	<p>MOTION:</p> <p>“THAT the Board of Trustees accept the Water Service Report for March 2025 as presented.”</p>		
	Moved	Dana Forrester	
	Seconded	Robert Babyach	
	CARRIED		
6	WATER BOARD PUBLIC CORRESPONDENCE		
	C-1	Continuations of Water	0
	C-2	New Water Connections	0
	C-3	BC One Calls	4


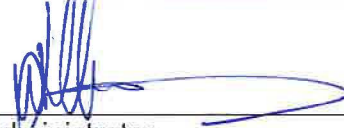
	<ul style="list-style-type: none"> - Moving forward, this section will be deleted and migrated to their respective departments 	
	MOTION: "THAT the Board of Trustees accept the Water Board correspondence as presented."	
	Moved	Jennifer Smith
	Seconded	Wayne Smith
	CARRIED	
7	NEW BUSINESS	
		NA
8	OLD BUSINESS	
	O-1	Fire Hall Construction <ul style="list-style-type: none"> - Tenders currently in progress: <ul style="list-style-type: none"> o HVAC o Stick Framing - VMB Excavating: Looking to hire on an hourly basis to complete certain areas of site prep work <ul style="list-style-type: none"> o <i>NOTE: Will add motion here for final minutes</i> Financing <ul style="list-style-type: none"> o Since the last meeting we have submitted Insurance Policies x2, Mortgage Discharge Certificate and Signed contract from Mclean and Higgins.
	O-2	4-3-2-1 Treatment Building <ul style="list-style-type: none"> - Awaiting McGill guidance when kickoff meeting should take place
	O-3	Conversion Investigation <ul style="list-style-type: none"> - FAQ Worksheet – mailed March 12, 2025 - Wendy is working on revising Election Policy. Will present to board for approval when completed. - Looking into possible town hall meeting with residents without ACRD - When voter eligibility goes out we are going to try to mimic the provincial and federal voting cards
		Correspondence

		O-3 (a)	Referendum
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9	ADJOURNMENT
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	<p>MOTION:</p> <p>“That the Board of Trustees adjourn the March 5, 2025 Regular Meeting at 11:29am.”</p>
Moved	Dana Forrester
Seconded	Wendy Johnson
CARRIED	

	
Chair	Administrator